

RAMSGREAVE PARISH COUNCIL – ANNUAL GENERAL MEETING

c/o: 14 Longridge Road, Chipping, Preston Lancashire, PR32D,

Email:- clerk.ramsgreavepc@gmail.com

Minutes of Annual General Meeting of Ramsgreave Parish Council held at 7.00pm on Thursday
23rd May 2024 at Wilshire Methodist Church

In attendance: Kathryn Berzins, Lindsay Wright, Nabila Parekh, Liz Woodruff, Susie Duerden, Mike Hill RFO

Minutes

1	To elect a Chair for the next 12 months. To elect a Vice Chair for the next 12 Months.	LWo proposed Kathryn Berzins be appointed chair, seconded by SD. Declaration of office forms signed. LWr resigned as a councillor. LWo proposed Nabila Parekh be appointed Vice Chair, seconded by SD. Agreed by all. Chair and Vice Chair to sign the Declaration of Acceptance of Office Forms
2	Declarations of interest	No declarations of interest.
3	Apologies for absence	No apologies for absence
4	Minutes of AGM of 7th May 2023	The minutes of the AGM held on 7th May 2023 were approved by council.
5	Public participation	None
6	Items for decision	External Audit Matters: 6.1 The Financial Statement to 31 March 2024 were approved as a correct record by full Council 6.2 The chair was authorised to sign the Certificate of Exemption AGAR 2023/24 6.3 The chair was authorised to sign Section 1: AGAR 2023/24 6.4 The chair was authorised to sign Section 2: AGAR 2023/24
7	Appointments and nominations for parish activities:	Diane Harvey was appointed auditor for 2024/2025.
8	To appoint a representative for allotment business.	Will be carried out by Councillor Berzins.
9.1	To appoint a chair of the planning subcommittee	Will be carried out by Councillor Duerden.

	(all councillors are members)	
9.2	To appoint a representative(s) to the RVBC Parish Council Liaison Meeting.	Will be rotated through Councillors as available.
9.3	Liaison with Borough and County Councillors.	Will continue to be carried out by Councillor Berzins.
9.4	Planning: Coordination of comments.	Will be carried out by Councillor Duerden.
9.5	Monitoring and liaison on all aspects of the Parish Lengthsman Scheme.	Will continue to be carried out by Councillor Berzins.
9.6	Activities involving LCC Highways and Street Lighting, reporting defects.	Will continue to be carried out by all councillors as required.
9.7	Activities involving LCC Public Rights of Way	Will continue to be carried out by Councillor Berzins.
9.8	Carrying out parish amenity activities; arranging litter picks maintain and improve 'unadopted' small plots of land.	Will continue to be carried out by Councillor Berzins with support from other councillors as required.
10	Future meeting dates	Meetings will be held in September and November 2024 and February and May 2025. Dates to be confirmed nearer the time due to Councillor's other commitments.

Kathryn Berzins.
 Clerk to the Council.
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